

Maharaja Sawai Bhawani Singh School
Bubbles

MSBSS/Year-2022-23/Cir. No.1

Date : 28-03-2022

Dear Parents,

Welcome to the session 2022-23.

Please note the following :-

1. 1st & 3rd Saturday of each month will be regular school.
2. 2nd & 4th Saturday of each month will be a holiday for the children. (unless otherwise specified)
3. School timings for the months of April and May will be 8:30 am to 12:00 pm (Reporting Time 8:25 am).
4. **School Uniform** :- Please ensure that your ward comes to school in proper school uniform. Girls with long hair will use black hair band, rubber band, hair clips etc. Please note that party wear, fancy dresses and footwear, watches, expensive jewellery, sharp objects, toys etc. are not allowed in school. Your child must carry a small handkerchief every day. One set of **casual dress (not uniform)** with undergarments (properly labelled) should be sent, which will be kept in school for emergency use.
5. **Lunch Box** :- Please provide your child with healthy, nutritious home cooked food in a stainless steel tiffin box. We do not allow junk food such as Maggie, chips, namkeen, aerated drinks etc. Do not send too much food as the child may lose interest in eating. Your co-operation will help us inculcate healthy eating habits in the child.
6. **School Bag** :- Give the child a small school bag. A big bag puts undue pressure and affects the posture.
7. **Water Bottle** :- Give the child a small stainless steel water bottle with straps.
8. **School Diary** :- Kindly fill the student's particulars in the diary and paste passport size photograph of your ward in school uniform to start the process of School Identity Card. Check your child's school diary everyday to learn about school announcements, notices, circulars etc. You may also communicate any message to the class teacher through the school diary.
9. **Circulars** :- All Circulars are displayed on school website www.msbsschool.com under Downloads Tab.
10. **Medical Aid** :- Please do not send your ward to school in case of illness. In case of an injury first aid is provided in school and parents are duly informed.
11. Send two passport size photographs of your ward stapled in the diary for class activity.

12. Children learn through observation therefore please ensure that your child watches age appropriate television programmes/movies and the language/behaviour of all family members including domestic help is correct and appropriate for the child.

13. **Birthdays** :- Birthdays are happy occasions, you may send your child to school in comfortable casual clothes. Please note expensive chocolates & toffees, cakes, sweets and gifts are not allowed to be distributed to other children. Phone number list of other students will not be shared for personal invitations.

We must inculcate the value of gratitude in our children. The school undertakes a number of community service activities/projects with children who belong to the less privileged sections of our society. You may send toffees, cakes, food packets, books and toys for these children on the happy occasion of the birthday of your child. Kindly plan ahead for any such activity/gesture with the co-ordinator. Your generosity will go a long way in nurturing the right values in children.

14. **Meeting the Principal/Co-ordinator/Teacher** :- Open House (Parent Teacher Meet) is an occasion to meet the school Principal and teachers. On any other day or in case of an emergency or some urgent matter, please fix a prior appointment with school office to avoid inconvenience. The parent teacher meeting is meant only for parents. Grandparents, uncles, aunts, neighbours or older siblings should not attend the meeting on parents' behalf. It is very important for the mother to attend the meetings.

15. **Evaluation** :- A system of continuous evaluation of your child's progress is followed throughout the year. We will appreciate if you could make your child learn and practice the given tasks on a regular basis in the practice notebook. The session is divided in two terms. **First term** evaluation and assessment will be done in the month of September and **second term** in the month of March. A structured syllabus is followed, however, the teaching methodology is based on the different learning styles of children and we ensure that the learning process remains fun filled and creative for the children.

16. **Attendance** :- Regular attendance is the key to learning. If your child remains absent frequently, it hampers his/her progress in school. Kindly ensure regular attendance of your ward. In case of leave/absence, send a leave application with reason for leave on a separate sheet of paper. No reminder will be given for this.