CBSE/Coord/Veri/Class-XII/2024   13.05.2024

NOTICE
Class XII, 2023-24

In 2024 examinations, 1700041 students from 18418 schools in 120 subjects from India and 26 countries abroad were registered in class XII and according to the subjects offered by these students about 1,10,50,266 answer books were evaluated.

Evaluation of the answer books was done under a well-settled policy for evaluation. To ensure that the evaluation is qualitative, objective, and error-free, CBSE has taken several steps. These steps include the following: -

1. More staff was deputed for evaluation work.
2. Capacity Building programs were organised for the evaluation team.
3. Training videos for all functionaries involved in the evaluation were prepared and all involved in the evaluation work were shown these videos.
4. Senior teachers with higher experience from the schools were used for evaluation.
5. Only 20 answer books were assigned for evaluation in 8 Hrs' time to each evaluator.
6. Many checks were introduced to confirm the correctness of the evaluation work.
7. Above steps were taken in addition to previously existing steps wherein the quality of evaluation is cross checked at by each official involved in the evaluation process.

After maintaining the quality of the evaluation, Standard Operating Procedures were used for the preparation of results.

Although, CBSE has taken the maximum possible steps in assessment and in the preparation of results, however, if students are still not satisfied with their evaluation/result, they are provided the facility for verification of marks, the facility to obtain the Photocopy of their evaluated answer books, and the re-evaluation of their answers.

Students using these facilities are requested to read the guidelines carefully before applying to avoid any inconvenience later.

Given below are the Modalities and Schedule for the Senior School Certificate Examination (Class XII) 2023-24 for the processes of

(I)   Verification of Marks
(II)   Obtaining (Scanned) Photocopy of the Evaluated Answer Book(s)
(III)   Re-evaluation of Answer(s)

Detailed modalities for applying for Verification of Marks, Obtaining Photocopy of the Evaluated Answer Book(s), and Re-evaluation of the answers for the candidates who have appeared for the **Senior School Certificate Examination** (Class XII), 2023-2024 are as given below:

1. Requests for all the processes will be accepted **only Online** and during the specified schedules alongwith processing charges. **No application after the scheduled date and time and in offline mode will be accepted. CBSE has informed in advance regarding proposed schedule vide circular no. CBSE/Coord/Verification/2024 dated 06.05.2024.**

2. The processing charges can only be deposited online (Credit/Debit Card/Net Banking). Processing charges shall not be accepted through Postal Order/DD/Money order/Cheque/Cash etc.

3. Incomplete/offline/without fee applications will be summarily rejected without any correspondence with the candidate.

4. Only a single application for each step per candidate will be accepted in the online process. The candidate must decide in advance whether he/she has to apply for one subject or multiple subjects. **Once applied, no second opportunity will be accorded.**

5. Board will not be responsible for any consequences due to revision of mark(s) or delay in the process, for reasons beyond control.

6. Decrease even by one mark shall be affected.

7. In cases where there is a change in marks (both increase or decrease), such candidates shall have to surrender the Marksheet cum Certificate which is in their possession. Thereafter, they shall be issued a new Marksheet cum Certificate with the revised performance.

8. Processing charges are non-refundable.

(I) VERIFICATION OF MARKS

    a)   Schedule is given in Annexure-I. Processing charges are Rs.500/- per subject.

    b)   The outcome of the verification of marks will be communicated in the same login account of the candidate from where she/he has applied for verification in the following manner:

        (i) The outcome of the verification of marks will be uploaded to the login account of the candidate on the CBSE website. No individual communication will be sent in this regard.

        (ii) In case of a change in marks, the first communication that marks have been changed (increase/decrease in marks) will be uploaded/hosted.

        (iii) Thereafter, once the result is re-calculated, the actual increase or actual decrease of marks will also be uploaded /hosted.

        (iii) The applicants are advised to visit CBSE's website for the status of the verification request.

c) **ONLY THOSE CANDIDATES WHO HAVE APPLIED FOR VERIFICATION OF MARKS ONLINE WILL BE ELIGIBLE TO APPLY FOR OBTAINING PHOTOCOPY OF ANSWER BOOK(S) IN THAT/THOSE SUBJECT(S).**

(II) APPLICATION FOR OBTAINING A PHOTOCOPY OF THE EVALUATED ANSWER BOOK

a)   Only those candidates who have applied for verification of Marks Online in the manner as prescribed above will be eligible to apply for obtaining a photocopy of the evaluated answer book(s).

b)   Processing charges will be Rs. 700/- per subject for Class-XII. The schedule is given in Annexure-I.

c)   Application submitted on behalf of the candidate and also the incomplete application will be summarily rejected and fees deposited shall be forfeited without any further reference.

d)   Applicants will be provided a scanned copy of the Answer Book in their login account after blocking all information relating to the identity of the   Examiner/Evaluator/   any   other   official associated with the examination process etc.

e)   **IF THE CANDIDATE DESIRES TO CHALLENGE THE MARKS AWARDED TO ANY ANSWERS, THEN HE/SHE WILL HAVE TO APPLY   ONLINE   (AS   PER   THE   SCHEDULE)   FOR RE-EVALUATION OF ANSWERS.**

(III)   RE-EVALUATION OF EVALUATED ANSWER BOOK (S)

(a)   Only those candidates who have online applied for obtaining a photocopy of the evaluated answer book shall be eligible to apply for re-evaluation or challenge the marks awarded to any answer(s).

(b)   Request for re-evaluation/challenges shall be accepted only for the theory portion @ Rs.100/- per question.

(c)   **The applicant will have to refer to the marking scheme in the subject concerned which would be available on the website alongwith the question paper. Thereafter, candidates can submit an application for revaluation in the required question(s) with clear and proper reasoning.**

(d)   Status of revaluation shall be uploaded on the website followed by a formal communication from the Regional Office.

(e)   Decrease of even by one mark shall be affected.

(f)   Result of the re-evaluation will be final and no appeal or review against the re-evaluation would be entertained.

In the case of all the above three activities, i.e. I, II, and III, the decision of the Board on the marks awarded shall be final and binding on the candidates.

Photocopy of the Answer Book (s) under RTI-Act-2005 will be provided as per provisions of RTI Act, 2005. However, a request for verification and/or re-evaluation cannot be made under RTI Act and shall not be entertained.

13/5/24

(Dr. Sanyam Bhardwaj)
Controller of Examinations

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S. No.	Activity	Duration	Fee
4 **SCHEDULE FOR VERIFICATION OF MARKS, OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS AND RE-EVALUATION FOR CLASS – XII EXAMINATIONS, 2023- 2024**			
	VERIFICATION OF MARKS:		
1	Applying online	17/05/2024 (Friday) To 21/05/2024 (Tuesday) upto Midnight 11:59:59	Rs.500/- per subject
	OBTAINING A PHOTOCOPY OF EVALUATED ANSWER BOOKS:		
2	Applying online	01/06/2024 (Saturday) To 02/06/2024 (Sunday) upto Midnight 11:59:59	Rs700/- per answer book
	RE-EVALUATION		
3	Applying online	06/06/2024 (Thursday) To 07/06/2024 (Friday) upto Midnight 11:59:59	Rs.100/- per question

Note:- All processes being online, all days are considered as working.